

Downloading CrisisManager: Authorized Users



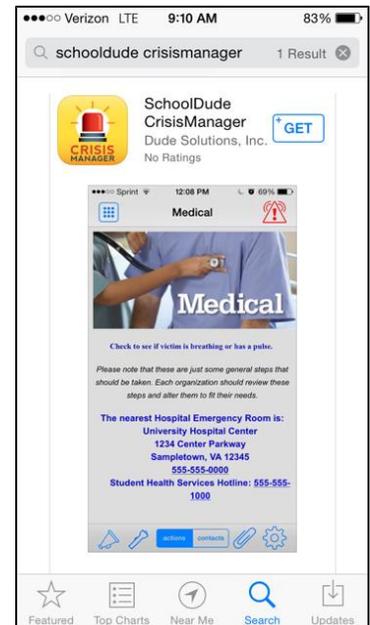
Downloading CrisisManager to your Smartphone

- Access the app store on your smartphone.
- Search for **SchoolDude CrisisManager**.
- Install the app to your device.
- **Or** if you have a QR code reader on your smartphone, scan the codes below to locate the app in the store and then install it.

iTunes App Store for Apple devices:



Google Play for Android devices:

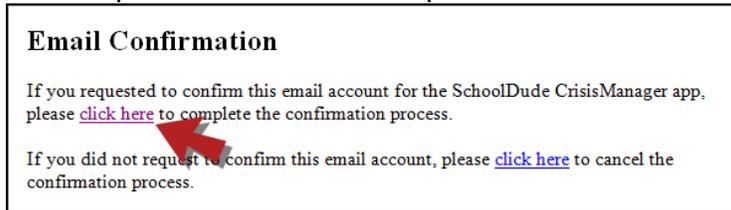


Accessing your Plan

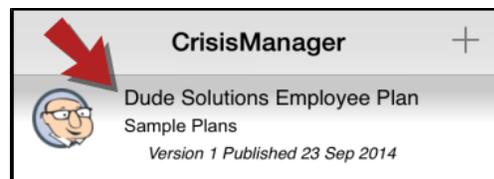
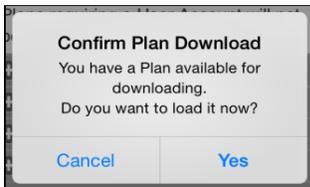
The Administrators that have set up your CrisisManager account have identified you as an Authorized User, meaning you have access to certain plans that cannot be downloaded by other users. To log in as an Authorized User you will first need to create an account in the mobile app.

- Open your CrisisManager app from your smartphone.
- Tap **Create Account**.
- Enter your **Email Address** and **Password**.
 - *Note: The password you set must meet the following requirements:*
 - Between 8 and 40 characters in length.*
 - Have a least one Uppercase character.*
 - Have a least one Lowercase character.*
 - Have a least one Numeric character.*
 - Have at least one Other character.*
- Tap **Create Account** when finished.

- Once your account has been created you will be sent an email confirmation. Click on the link provided in the email to complete the confirmation process.



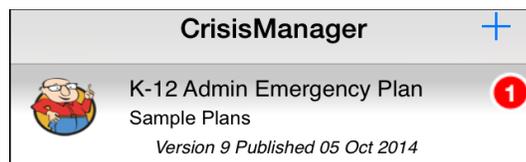
- After you have completed the confirmation process, you will need to log back into the app. Go back to your CrisisManager app on your smartphone and tap **Back**.
- Enter your **Email Address** and **Password** and tap **Login**.
- That will bring you to the **Verified Email Addresses** page and you will see your email address listed.
- Tap **Back** in the upper left hand corner, this takes you to the Settings screen.
- Click on < in the upper left hand corner of the Settings screen to return to the home page.
- A **Confirm Plan Download** pop-up screen will appear giving you the option to download the authorized user plan to which you have been given access.
- Click **Yes** to download it.
- Once the plan has downloaded, it will appear on your CrisisManager home page. Tap on the plan name to open it.



Updating the Plan

If the Administrator updates a plan that you have downloaded, you will be notified by a badge on the CrisisManager app icon.

- Tap the CrisisManager icon to open the app.
- Tap on the plan with the indicator badge to download the new version.



CONTACT US

Got questions? Answers are what we're here for.

Phone: 877.868.3833 – 8:00 am to 6:00 pm EST

Email: support@schooldude.com